

VILLAGE OF FOREST WITHHOLDING TAX RECONCILIATION

1. Total number of employees	_____	<i>Forest Income Tax Withheld</i>	
		First quarter ending March 31	\$ _____
2. Total payroll for the year	\$ _____	Second quarter ending June 30	\$ _____
3. Less Payroll not subject to tax	\$ _____	Third quarter ending September 30	\$ _____
4. Payroll subject to tax	\$ _____	Fourth quarter ending Dec. 31	\$ _____
5. Withholding tax liability at 1¼% of Line 4	\$ _____	6. Total remitted for the year	\$ _____
		7.*Overpayment \$ _____ or additional tax due \$ _____	

EMPLOYER'S NAME, ADDRESS AND ACCOUNT NUMBER

FILE WITH
Village of Forest
Income Tax Bureau
211 W. Lima St.
Forest, Ohio 45843
Telephone: (419) 273-2500

Make remittance payable to Village of Forest and attach when filing. If amount due is less than \$1.01, you need not pay. No refunds under \$1.01.

INSTRUCTIONS

Line 3 — Please attach explanation.

*Line 7 — Refunds are not automatically issued. If refund of overpayment is requested, please attach explanation. If additional tax is due, enclose payment with return.

The Tax Ordinance requires the annual preparation and filing of this report, from all employers subject to the tax, on or before February 28.

Other information required to be submitted with this report is the name and address of each employee completely, or only in part, subject to tax during the year; the total gross earnings of each employee and the amount of Forest tax withheld from those earnings. Employers desiring to submit commercially reproduced copies of Federal Form W-2 electronic reproduction bearing the required information in either card or listing form may do so.